



PERSONAL BANKING

SWITCH KIT

NBC

PEOPLE YOU CAN BANK ON

nbc.bank Member FDIC



► **THANK YOU FOR SWITCHING TO NBC OKLAHOMA!**

We are happy and proud to have you as our customer. We strive to exceed your expectations to provide you with quality customer service and products that meet your everyday needs. If you have any questions or need us to help you through the switching process we would be happy to assist you in one of our seven locations or by calling **1.800.590.2580**.

BELOW ARE FIVE SIMPLE STEPS TO HELP YOU SWITCH

- 1.** Stop using your old account(s).
Let all your checks clear, and destroy the remaining unused checks, deposit slips and ATM/debit cards.
- 2.** Change direct deposits to your new NBC Oklahoma account. Included in this switch kit are the forms you need to help ease this process.
- 3.** Change automatic payments to your new NBC Oklahoma account.
- 4.** Set up online bill pay for your new account.
- 5.** Close your old account(s).

HELPFUL PHONE NUMBERS AND WEBSITES

Social Security Administration	800.772.1213	www.ssa.gov
Office Of Personnel Management	888.767.6738	www.opm.gov
Department Of Veterans Affairs	877.838.2778 OR 800.827.1000	www.va.gov

► DIRECT DEPOSIT

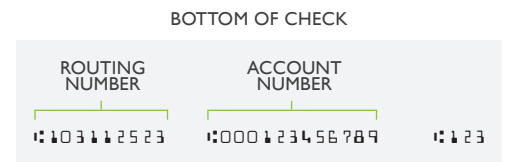
NAME		
ADDRESS		
CITY	STATE	ZIP

TO WHOM IT MAY CONCERN

I have switched to NBC Oklahoma and wish to change my direct deposit authorization to be deposited in my new NBC Oklahoma account. My information is as follows:

NBC Oklahoma Routing Number: 103112523

NBC Oklahoma Account Number: _____



I _____ authorize
_____ to redirect the deposit
to my account at NBC Oklahoma. If you have any questions about this request
please contact me at _____.

Signature

Date

▶ AUTOMATIC WITHDRAWAL

NAME		
ADDRESS		
CITY	STATE	ZIP

TO WHOM IT MAY CONCERN

I have switched to NBC Oklahoma and wish to change my withdrawal authorization to be withdrawn from my new NBC Oklahoma account. My information is as follows:

NBC Oklahoma Routing Number: 103112523

NBC Oklahoma Account Number: _____

BOTTOM OF CHECK

ROUTING NUMBER	ACCOUNT NUMBER	
103112523	000123456789	123

I _____ authorize _____ to redirect the withdrawal from my account at NBC Oklahoma. If you have any questions about this request please contact me at _____.

Please make my automatic payment/withdrawal effective:

- ☐ Immediately
- ☐ Beginning (mm/dd/yy) _____

Signature

Date

▶ ACCOUNT CLOSURE LETTER

TO WHOM IT MAY CONCERN

I have switched banks and wish to close my account(s) with your institution. I have no outstanding check withdrawals or debit card transactions. Please send any remaining funds in my accounts to the address below:

NAME		
ADDRESS		
CITY	STATE	ZIP

Account Number _____ Balance _____

Account Holder name _____

Account Number _____ Balance _____

Account Holder name _____

Account Number _____ Balance _____

Account Holder name _____

Signature

Date

▶ **ONLINE BILL PAY WORKSHEET**

Use the worksheet below to document all online bill payments you would like to move from your old account to your new account at NBC Oklahoma.

Payee Name

Payee Address

Payee Phone Number

Account Number

Payee Name

Payee Address

Payee Phone Number

Account Number

Payee Name

Payee Address

Payee Phone Number

Account Number

Payee Name

Payee Address

Payee Phone Number

Account Number